

Cornell IFC Anonymous Reporting Form Protocol

Presented by the IFC Executive Board
Amended on 4/21/26

ANONYMOUS REPORTING FORM PROTOCOL OF THE

INTERFRATERNITY COUNCIL

Cornell University
Ithaca, New York

Background

The reporting form will only be accessible by the IFC VP of Judicial Affairs (VPJ), IFC President, and the IFC Executive VP (EVP).

Any report indicating active or imminent harm will be escalated immediately to the appropriate emergency services or campus safety resources. This form will be checked every week.

If this is an emergency, please call 911 or Cornell Public Safety at 607-255-1111.

All anonymous reporting results will be kept confidential and tracked in a spreadsheet.

Article I *Protocol*

1. Upon receiving a submission on the form, the IFC VPJ, President, and EVP will meet within one to three days of the report.
 - a. In that meeting, the three members will discuss:
 - i. If the report has enough merit to warrant further investigation
 - ii. Any prior information about the chapter/involved parties that is relevant to the claims
 - iii. Categorization of the report under 4 levels:
 1. **Level 1 — Informational**
Non-urgent, general concerns, cultural issues, or suggestions.
 - a. Ex: chapter is alleged to have been unorganized at a party and had guests spilling out onto the street.
 2. **Level 2 — Moderate Concern**
IFC violation, but no threat of imminent harm.
 - a. Ex: chapter is alleged to have allowed multiple underage guests to order from their bar.

- b. Ex: chapter is alleged to have thrown an unregistered event.
- 3. **Level 3 — High Concern**
Significant safety risk, hazing indicators, or patterns of misconduct.
 - a. Ex: chapter is alleged to have kept new members overnight, multiple nights a week.
- 4. **Level 4 — Emergency/Mandatory-Report Situation**
Imminent danger, sexual misconduct, threats of violence, self-harm, or other situations requiring immediate intervention.
 - a. Ex: Members of a chapter have been alleged to have sexually assaulted a guest

Article II
Reponse

For any level, if more information is deemed necessary, the responding officer will reach out to the complainant. That contact process will be kept anonymous if possible, unless the severity of the complaint requires direct contact. At all times, and throughout the entirety of the complaint process, the complainant's identity will be kept confidential between the President, Executive VP, and VP Judicial. Repeated or stacked violations or extremely serious level 4 infractions may result in disciplinary action as deemed necessary by a majority vote from the IFC executive board. Overdue fines are subject to an increase based on the discretion of the IFC executive board.

Level 1

Procedure:

- Note the report and its details within the spreadsheet to track trends over time.
- If deemed necessary by a 2/3 vote by the VPJ, President, and EVP, one of those three will meet with the president of the alleged chapter to discuss creating education or policy changes.
 - Ex: rewritten social event policy.

Level 2

Procedure:

- Chapter leadership will meet with the IFC VPJ to provide risk-reduction guidance or clarification of policies with a deliverable due date.

- At the discretion of the IFC VPJ, EVP, and President, social event sanctions will be applied.
 - Ex: two weeks of social probation.

Level 3

Procedure:

- Convene a leadership discussion with chapter leadership and the VPJ, EVP, and IFC President to discuss the allegations.
- At the discretion of the IFC VPJ, EVP, and President, temporary restrictions on chapter activities extending beyond social probation will be applied until further information can be gathered.
 - Ex: no new members allowed at the chapter-affiliated location, social event registration prohibition.

Level 4

Procedure:

- Immediately escalate to appropriate emergency or mandated-reporting channels (police, campus safety, IFC advisor, etc.).
 - Notify relevant chapter leadership only with vague information.
2. Within one week of the meeting with the VPJ and the EVP, the President will call/meet with the IFC advisor to keep them up to date with the actions taken.
 - a. With reports of mandatory reporter complications, IFC advisors will only be given information if it is deemed to have the potential to endanger any students.